

Meeting Minutes of the Oak Hollow Park Neighborhood Association
Monthly Board Meeting
April 4, 2022

Location of the Meeting: Taco Cabana on Thousand Oaks & Facebook Live “Oak Hollow Park Families”

Present at the Meeting:

Board Members: Kevin Jernigan (President), Robert Ramirez (1st VP), Morgan Montalvo (2nd VP), Magda Earls (Treasurer), Sally Gonzalez (Secretary), Joel Michalek (At-Large), Rogelio Valdez (At-Large)

Residents: Don DeGroff, Henry Gonzalez, Ron Van Kirk.

a. Recorded Minutes (April 2022 Meeting)

- a. The meeting was called to order at 7:00 p.m. by President Kevin Jernigan.
- b. 2nd VP Morgan Montalvo presented a neighborhood readiness presentation which highlighted the need for at least 4-10 neighbors trained and ready to assist in times of emergency such as the winter storm of 2021. Details about the readiness program will be published in the next edition of the Pebbles.
- c. Morgan reported that only one scholarship application had been submitted to date. Morgan shared that he had reached out to some residents to encourage participation in the program. Winner will be announced at next meeting.
- d. OHP needs volunteer street representatives. 1st VP Robert Ramirez offered to advertise and recruit volunteers. The Association will advertise for volunteers in the Pebbles and on Facebook. Point of Contact is Robert Ramirez, robram03@yahoo.com.
- e. Director-at-Large Roy Valdez presented an annual estimated costs for operating an OHPNA website. Roy provided everyone with a detailed spreadsheet with a breakdown of annual expenses. The board voted for the establishment and funding of the website which is an estimated annual cost of \$300.
- f. Robert presented to the board a project he was working on to recruit a volunteer group to distribute the newsletter. He said the group would have a parent lead the initiative be responsible for the project. Several concerns were brought up by board members to have more details about the project before voting on the initiative or creation of a volunteer opportunity. President Kevin Jernigan tabled the discussion until next month’s meeting. He requested that the parent interested in leading the project come to next meeting with the proposal.
- g. The annual budget was presented by Treasurer Magda Earls (located on page 2 at “1.j.”). A question was raised about the Animal Defense League donation of \$50. Former President Ron Van Kirk explained that it was in memorium of Sharon Harley (Sharon was Treasurer of the OHPNA for many years before she passed). A question for clarification was posed about the HEB gift cards that were used for the First Responder’s dinner in February. Since the cards were not official OHPNA funds but rather a donation from HEB to the community they were used to purchase food and disposables for the dinner. The board voted for all parts of the budget except for the newsletter delivery, which will be voted on next meeting.

- h. There are currently two vacancies on the Board. If interested, please let us know!
- i. The meeting was called to adjourn at 8:10 p.m. by President Kevin Jernigan.

j. OHPNA PROPOSED ANNUAL BUDGET (2022)

Total Operating Funds	\$14,287.90
Memberships, Donations, Advertisements	
Scholarships	\$5,050.00
Monthly Expenses	\$ 5,880.00
Newsletter copies	
	\$175.00
Newsletter delivery	
	\$ 40. 00
Perimeter maintenance	
	\$275.00
Yearly Expenses	\$1,407.00
Animal Defense League	
	\$ 50.00
First Responders Dinner	
	\$270.00
Postage & Envelopes	
	\$144.00
Mulch for Entry	
	\$180.00
National Night Out	
	\$193.00
Directory Print Out	
	\$340.00
Bank Deposit Slips	
	\$65.00
Post Office Box Rental	
	\$148.00
Bank Services	
	\$17.00
*Scholarship	
	\$1,000.00
Ending Balance	\$7,000.93 *(4,050.00)

2. Consideration of Issues between Meetings

a. On April 25, 2022, at 6 p.m. the board held a special meeting at Pho 32. The purpose of the meeting was to discuss a board member (name withheld for sake of privacy) that several other board members felt was harassing them. The member was invited to the meeting to explain their actions but chose not to attend. All in attendance (Jernigan, Montalvo, Gonzalez, Langhoff, Lukefahr, Michalek, Valdez) voted to remove this person from the board. The member was informed in person by the President and First Vice President on April 28, 2022 of the board's decision to remove.

3. Agenda, Date and Location of Next Meeting

- a. Announcement of Scholarship Winner
- b. Vote on new Board Members
- c. Pebbles Delivery Discussion
- d. Spring Mixer Discussion
- e. National Night Out Discussion
- f. Neighborhood Readiness Discussion
- k. The next meeting will be May 2, 2022, at 7:00 p.m.
- l. The location will be Taco Cabana and will also be broadcast on Facebook Live
 - 1. Meeting time/location will be posted on Facebook and on entrance signs