

Meeting Minutes of the Oak Hollow Park Neighborhood Association
Monthly Board Meeting
January 8, 2024

Location of the Meeting: Pizza Hut (15045 Jones-Maltsberger)

Present at the Meeting:

Board Members: Kevin Jernigan (President), Roy Valdez (First Vice President), Alan Langhoff (Second Vice President), Suzanne Baumgartel (Secretary), Morgan Montalvo (Treasurer), Carlos Bennett (Director-at-Large), Joel Michalek (Director-at-Large), Kathy Nickeson (Director-at-Large)

Residents: Libby Duncan, Troy Kelly, Priscilda Valdez

1. Recorded Minutes (Jan 24 Meeting)

- a. The meeting was called to order at 7:00 p.m. by President Kevin Jernigan.
- b. Per the OHPNA By-Laws Article V, resident Ms. Libby Duncan began counting ballots for the annual election.
- c. **ELECTION RESULTS:** Ms. Libby presented the results of the election to Kevin. Results for current board members were: Alan Langhoff – 51 votes, Kathy Nickeson – 49 votes, Kevin Jernigan – 48 votes, Joel Michalek – 48 votes, Suzanne Baumgartel – 47 votes, Carlos Bennett – 47 votes, Morgan Montalvo – 47 votes, and Roy Valdez – 47 votes. Write in votes were: Libby Duncan – 17 votes, Sally Gonzalez – 17 votes, Kristen Morrey – 17 votes, Linda Somers – 17 votes, Martha Wills – 17 votes, and Les Earls – 3 votes. All those nominated accepted their positions. Write-ins were contacted to see if they would like to serve. All notified declined with the exception of Kristen Morrey, who joined as a Director-at-Large. Welcome to the team Kristen!
- d. **APPOINTMENT OF OFFICERS:** Director-at-Large Kathy Nickeson nominated Kevin Jernigan to continue as President. Kevin nominated Roy Valdez for 1st Vice President, Alan Langhoff for 2nd Vice President, Suzanne Baumgartel for Secretary, and Morgan Montalvo for Treasurer. All officers accepted their nominations and were approved unanimously by the board members in attendance.
- e. Kevin discussed realignment of duties with board members.
- f. Kevin pointed out that membership is currently at 129, down approximately 22% of the 10-year historical average. Respective board members will tackle their streets to see if we can get the numbers on those streets up.
- g. Kevin presented the annual budget to the board for approval. It passed unanimously. He also presented the treasury report of December (both located on Page 2).
- h. The board members signed a memorandum for record stating that any new repairs to the perimeter fence would be the responsibility of the current homeowner, not the board, nor neighborhood (located on Page 3).
- i. Director-at-Large Carlos Bennett announced that the La Reyna Mexican Grill food truck will be here this Friday, January 12th on the corner of Pebble Dawn and Pebble Forest starting at 5:00 p.m.
- j. The board decided that the First Responder's Dinner will be February 25, 2024. Suzanne and resident Sally Gonzalez will co-lead the effort. They will be approaching HEB for donations (money or food), and setting up a "sign- up genius" on our Facebook page to see what dishes residents would like to contribute.

- k. The meeting was called to adjourn at 7:30 p.m. by President Kevin Jernigan.

Proposed 2024 Budget		
Perimeter Maintenance	\$3,900.00	(\$325 per month)
Website	\$307.00	(\$25.58 per month)
Pebbles Printing	\$300.00	(\$75 per quarter)
First Responders	\$250.00	
PO Box Rental	\$250.00	
Directory Printing	\$1,000.00	
National Night Out	\$650.00	
Membership Drive	\$100.00	
(Postage/Envelopes)		
Election	\$100.00	
(Postage/Envelopes)		
Christmas Activities	\$50.00	
<hr/>		
	\$6,907.00	

OHPNA TREASURER'S REPORT (for Dec 23)	
<u>OPERATING FUNDS ACCOUNT</u>	
<u>BALANCE FORWARD:</u>	\$6,487.49
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<u>INCOME:</u>	
Membership Dues (51 @ \$40)	+\$880.00
<u>TOTAL DEPOSITS:</u>	<u>+\$2,040.00</u>
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<u>EXPENSES:</u>	
Perimeter Maintenance (Nov/Dec)	-\$650.00
J-M Entrance Repair	-\$75.00
Christmas Activities	-\$40.00
Election Ballot Mailout	-\$95.77
OHP Website	-\$25.58
<u>TOTAL EXPENSES:</u>	<u>-\$886.35</u>
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<u>BALANCE FORWARD:</u>	<u>\$7,641.14</u>
<u>OHPNA SCHOLARSHIP ACCOUNT</u>	
<u>BALANCE FORWARD:</u>	\$3,895.72
Donations	+\$320.00
Interest Paid	+\$0.03
<u>BALANCE FORWARD:</u>	<u>\$4,215.75</u>
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<u>OAK HOLLOW PARK BUDGET:</u>	<u>\$11,856.89</u>
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- Chase Bank statements for all OHPNA accounts are on file with the Treasurer for inspection.	
-- Morgan Montalvo	

2. Consideration of Issues between Meetings

- a. On Jan 8, 2024, Kevin registered the Oak Hollow Park Neighborhood Association with the City of San Antonio as an official neighborhood association for calendar year 2024.

3. Agenda, Date and Location of Next Meeting

- a. Membership Update
- b. Treasury Report
- c. First Responder's Dinner
- d. Annual Scholarship
- e. Food Trucks
- f. Around the Room/General Discussion (All)
- g. The next meeting will be February 5, 2023, at 7:00 p.m.
- h. The location will be Pizza Hut (15045 Jones-Maltsberger Road, San Antonio TX 78232) and will also be broadcast on Facebook Live
 1. Meeting time/location will be posted on Facebook and on entrance signs



Oak Hollow Park Neighborhood Association
P.O. Box 700474
San Antonio, Texas
78270-0474

8 January 2024

MEMORANDUM FOR RECORD

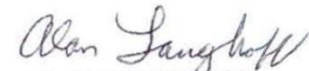
FROM: OHPNA

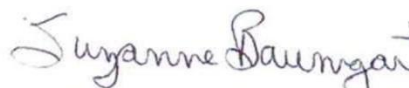
SUBJECT: Responsibility of Maintenance/Repair of Perimeter Fence


1. Built in 1996, the perimeter fence for homes backed against Jones-Maltsberger and Thousand Oaks was paid for the neighborhood as a whole and installation was overseen by the board. It was stated at that time that the fence now belonged to that homeowner, and any future repairs would need to be done by the homeowner, not the board. Nearly 30 years later, some spots of the fence are leaning, and many new neighbors have moved into those homes.
2. This memorandum serves as a reminder that any new repairs to the perimeter fence would be the responsibility of the current homeowner, not the board, nor the Oak Hollow Park neighborhood.
3. If you have any questions, please feel free to contact the board at 202-426-4885 or OHPNA.Questions@gmail.com.


KEVIN JERNIGAN
President


ROGELIO VALDEZ, JR.
First Vice President


ALAN LANGHOFF
Second Vice President


SUZANNE BAUMGARTEL
Secretary


MORGAN MONTALVO
Treasurer


CARLOS BENNETT
Director-at-Large


JOEL MICHALEK
Director-at-Large


KATHY NICKESON
Director-at-Large

Kevin Jernigan, President Roy Valdez, 1st Vice President Alan Langhoff, 2nd Vice President
Suzanne Baumgartel, Secretary Morgan Montalvo, Treasurer
Directors-at-Large: Carlos Bennett, Joel Michalek, Kathy Nickeson